

Minutes from the Regular Meeting

Prairie Skies Public Library District

Ashland Location

October 11, 2011

The regular meeting was called to order at 6.32pm by President Wendell Walch.

Attendance:

Trustees Present: Cynthia Ingles, Wendell Walch, Samantha Boston, Ramona Douglass, Bill Hart, Anna Stone

Trustees Absent: Lois Greene

Staff Present: Robin Krone, Director; Suzi Mesojednik, Librarian

Members of Public Present: Johanna Betters, Friends of the Library Group

Approval of Agenda: Agenda was approved in a motion made by Ingles, seconded by Douglass.

Ayes: 6 Nay: 0 Absent: 1

Approval of Previous Minutes: Minutes from the regular meeting held September 13<sup>th</sup>, 2011 were reviewed and approved with a motion made by Ingles, seconded by Douglass.

Ayes: 6 Nay: 0 Absent: 1

Financial Report: Presented by Robin Krone in absence of Kelly Greene who prepared report. Financial report from 9/30/11 approved on motion by Stone with a second by Boston. Ayes: 6 Nay: 0 Absent: 1

Submit Bills:

Staples Credit Card no longer used unless in store. Any orders from Staples now have individual bills sent and paid once a month. PNC bank credit card is used for other purchases.

Electric Bill: Payment plan to equalize payments to avoid seasonal peaks discussed. It was explained by Robin that winter payments would "catch up".

Play-A-Ways: discussion regarding annual payment

Motion to pay bills by Hart with a second by Douglass

Ayes: Hart, Ingles, Douglass, Stone, Boston, Walch. Nay: 0 Absent: Greene

Statistics: Monthly Statistics for month of September were presented by Robin Krone, Director

Administrators Report: Krone provided her report of activities and events.

- Pete Houser did some work inside bathroom plus extra work outside, on top of what he had been contracted to perform. He made recommendations the drainage issue which should be addressed in the future. Damaged light fixture in bathroom due to accident will be replaced by Robin or Wendell.
- All were very pleased with Reisers work in the handicapped space of Pleasant Plains Branch
- Teen Book Club to meet soon in Plains Branch. This is the book club of the high school, in need of meeting location. Students and teacher will be able to let themselves into the meeting room without being able to enter the library.
- Suzi Mesojednik, librarian, presented information on the success of the Yackers and Yarners program held at the library. There are an average of 10 members, with times of having 15-20 members, including people from Jacksonville and Beardstown. They are currently engaged in crocheting/knitting dolls for the charity Comfort Dolls who distribute the toys to African orphans. Due to the price of mailing, the dolls will be taken by a missionary.
- Johanna Betters presented information on Friends of the Library. Ashland now has 13 members and Plains 8. An organizational meeting will be held in November. She has requested a member of the Trustees attend the meeting as a liaison. A formal mission statement is to be developed.
- Robin presented a short Trustees 101 program on the Open Meetings Act and gave a list of future topics for discussed

Unfinished Business: Cindy Ingles suggested that on every agenda under Unfinished Business there should be a Follow Up section to tackle issues that may have previously been discussed but overlooked or forgotten.

-Follow-Up: It was suggested that Pete Houser come in and work on east side wall stucco. This was designated to the Building Committee for further discussion.

New Business:

- Annexation: Ramona presented information on annexation likelihood and it was decided that the Chandlerville residents would prefer their own library and this should no longer be pursued.
- Technology: The printer has been returned but not yet set up. Bill hart has reloaded the operating system onto the laptop.

Committees:

-Building Committee to meet Thursday, 27 October, 2011, in Ashland at 5pm

-Technology to meet Tuesday 15<sup>th</sup> November, 2001 at 5pm in Plains

- Personnel Committee to meet for 2 week review on evaluation Friday 21<sup>st</sup> October in Plains, with scheduled meeting on Monday 31<sup>st</sup> October in Plains at 4.30pm.

No Closed Session was called at this meeting.

The next meeting will be held November 8<sup>th</sup> at 6.30pm at Pleasant Plains, IL

Respectfully submitted,

Samantha Boston